

# Marion County Hospital District

## Minutes of the Meeting of the Board of Trustees

April 25, 2016 @ 5:00 p.m.

Marion County Hospital District Office  
1121 SW 1<sup>st</sup> Avenue, Ocala, FL

David Cope - Chairman of the Board

### **Call to Order**

David Cope called the April 25, 2016 regular meeting of the Marion County Hospital District Board of Trustees to order at 5:22 p.m.

### **Board Members Present**

Larry Strack (by phone), Rich Bianculli, Ken Marino, David Cope, Randy Klein and Sam McConnell, Ram Vasudevan

### **Board Members Absent**

None

### **Hospital Attorneys Present**

Jonathan S. Dean

### **Others Present:**

Jon Kurtz, Debbie Cooper, Fred Hiers, Jeff Feller, Kyle Yancey, Richard Grosso, Kathy Bryant (arrived 5:50), Dolly Dockham, Terri Judy

### **Approval of Previous Minutes (March 28<sup>th</sup>, March 30<sup>th</sup> and April 19<sup>th</sup> 2016)**

A **Motion** was made by Sam McConnell to accept the Minutes of March 28, March 30 and April 19, 2016 as presented. The **Motion** was seconded by Ram Vasudevan. With no further discussion, the motion carried unanimously.

### **Approval of Financials, Balance Sheets and Statement of Revenue and Expenses for MCHD**

A review of the financials was presented.

### **Financials – March 2016**

#### **Budget vs Actual – Munroe Regional Health System and Marion County Hospital District**

Debbie Cooper reviewed the Budget vs Actual Report for March 2016 for MRHS and the Hospital District. The year to date net position is up due to change in investment income. In the Budget Report, assets have increased by \$5.6MM due to change in investment portfolio.

### **Balance Sheet and Income Statements- Munroe Regional Health System**

There are no other significant changes in March.

### **Balance Sheet and Income Statements – Hospital District**

There are no significant changes in March.

A **Motion** to approve the Financial Reports for March 2016 and the MCHD Budget vs Actual March 2016 was made by Rich Bianculli. The **Motion** was seconded by Sam McConnell.

### **New Business**

#### **Grant Committee Update**

Grantee Evaluation Workbooks for the First Quarter have been submitted to the District and copies have been disbursed to the trustees to review for the May 9, 2016 meeting.

#### **Jeff Feller (Well Florida) – Contract and Grantee Reporting**

On January 29, 2016 a 3-hour program was given by Jeff Feller to the Grantees to assist them with evaluating and measurements. An Evaluation Workbook was given to each Grantee to fill out. Those workbooks have now been submitted to the District and Jeff Feller will work with each grantee to shore up their evaluation plan and will create forms that will enable grantees to readily report output and impact progress on a quarterly basis. Towards the end of the grant year, there will also be some qualitative data gathered to determine the grantee's experience with the granting process and the implementation of their funded grant.

**Grantee Reporting** - Jeff said that the first quarter report will be a little different than those that will follow in the coming months. During the first quarter, it is essential that they are all on the same page regarding identification and development of a sound evaluation and monitoring plan for each of the program. Completion of the Workbook will assist each funded project to create an evaluation plan based on a common framework. Jeff will present what he has for first quarter at the Special Grant Meeting on Monday May 9, 2016.

Jeff will then work for Quarter 2 on putting together, once he reviews all of the evaluation and monitoring reports, output and outcome reporting tools that are standardized and he will capture relevant data and make it easy to summarize for reporting.

Jeff would like to work with SunTrust to bring additional structure into future grant RFP's and give the Trustees some recommendations on how to strengthen the process. The trustees want to see the finances and metrics at the end of each quarter. David Cope would like to meet with Jeff Feller and Jon Kurtz prior to May 9<sup>th</sup> to review the Evaluation Workbooks. David Cope asked for the grantee individual meeting information and the expectations for the first quarter.

It was recommended that if any of the grantees are not meeting their objectives that they be contacted prior to the May grant distribution.

**Contract** - Jeff Feller presented a contract to pay for contracted services hereinafter referred to as "PROVIDER" to support the DISTRICT'S annual grant making and grant monitoring processes in an amount not to exceed \$15,000 subject to the availability of funds. The contract

shall begin on February 1, 2016 or the date on which the contract has been signed by both parties, whichever is later. It shall end on January 31, 2017.

A **Motion** was made by Rich Bianculli to accept Jeff Feller's contract as presented and not to exceed \$15,000. The **Motion** was seconded by Ram Vasudevan. The **Motion** carried unanimously.

### **Special Grant Meeting**

This meeting will be held on Monday May 9, 2016 at 5:00 p.m. at the District office to review the quarterly reports with Jeff Feller. Carolyn Adams from Estella Byrd Whitman Wellness & Community Resource and Tom Chase will be present to give an update to their grant application. George Tomy and his staff from the Marion County School Board will also be present to discuss their revised grant application.

### **Investment Committee Update**

#### **Investment Reports**

Rich Bianculli spoke with investment advisors for their quarterly meeting by phone at the Investment Committee meeting on Tuesday April 19, 2016. Each advisor gave an overview of their past quarter performance. For the month of March, there is \$5.7MM in investment income and \$6MM to date. All three advisors are invested in vehicles that are correlated to the real estate market.

Real Estate Training Class - Realtor Blaine Strickland was present on April 19, 2016 and gave a presentation to the trustees on alternative property investments. Rich said it was an informative meeting.

### **Operations Committee Update**

#### **Hospital Inspection Update**

The Hospital inspection is going forward. Verrando Engineering's primary effort has been to organize the spaces into a format allowing photos to be referenced to specific spaces, each floor of each building has been broken into sections, each section has been identified and each room within the section have been numbered to provide a totally distinct number. A numbering system was developed based on the Building/Floor, the Section (taken from a provided map) and a sequential number. The intent is to provide a distinct reference number for each space in the respective photos; this will locate the photographed area in the facility for later reference. When completed, we will have a very fine matrix and well documented review of the property to gauge further inspections against.

**Sam McConnell moved to accept all three committee (Grant, Investment and Operations) reports as presented. Randy Klein seconded the Motion.**

### **Executive Director Search Committee**

Jon Kurtz spoke to Florida Philanthropic Association who has a website with job boards to see what kind of jobs are on there.

If a local candidate cannot be decided on, then by the next Committee meeting, it was suggested that an employment firm be sought out.

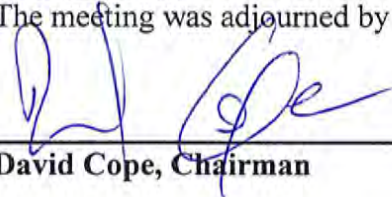
A **Motion** was made by Rich Bianculli to accept the Executive Director Search Committee report as presented. The **Motion** was seconded by Ken Marino.

**Public Comment**

Kyle Yancey introduced himself and stated he has submitted his resume for the position of Executive Director. Kyle went to UF and has a public relations degree. He is currently a part of the insurance business and does a lot of wellness benefits.

**Adjournment**

The meeting was adjourned by David Cope at 6:30 p.m.



---

David Cope, Chairman