

Marion County Hospital District

Board of Trustees Meeting Minutes

June 24, 2019 @ 5:00 p.m.
Rich Bianculli, Chairman

Call to Order

Rich Bianculli called the June 24, 2019 regular meeting of the Marion County Hospital District Board of Trustees to order at 5:11 p.m.

Board Members Present

Rich Bianculli, Ken Marino, Randy Klein, Sam McConnell, Larry Strack, Ram Vasudevan, Ken Marino

Board Members Absent

None

Present by Phone

David Cope

District Attorney Present

Joe Hanratty

Others Present:

Curt Bromund, Dolly Dockham, Debbie Cooper, Heather Wyman, Carlos Medina, (Vicki Wynns, Paul Quinn, Dawn Westgate – left at 5:35 pm)

Invocation

None

Public Comment (3 minutes)

None

Approval of Previous Minutes – May 20th, June 3rd and June 18th, 2019

A **Motion** was made by Ken Marino to approve the minutes of May 20th, June 3rd, and June 18th, 2019. The **Motion** was seconded by Larry Strack. The **Motion** passed unanimously.

MCHD Financial Reports, Budget vs. Actual Balance Sheet and Income Statements.

Debbie Cooper reviewed the May 2019 financials. A **Motion** was made by Ken Marino to accept the Financials of May 2019 as presented. The **Motion** was seconded by Larry Strack. The **Motion** passed unanimously.

Budget and Strategic Plan 2019-2020 – Budget reviews for year 2020 will begin in July. Draft Budgets and Strategic Plan will be presented at the Operations meeting on July 23rd, 2019, will also be distributed before the meeting for the trustees to review.

New Business

Grant Committee Update **Grants Cycle 4.0**

Kimberly's – Dawn Westgate gave an update on her grant. She has expanded on her current program. The Trauma Intervention and Advocacy program (TIA) is a prevention and mental health stabilization program

designed to reduce the emotional and mental trauma associated with the sheltering process. The program saw 105 children last year. They are now seeing an increase in referrals and a 93% reduction in trauma after they leave the program. The program also provides the children with “unsafe” home Trauma Safety Planning sessions and 64 have engaged in Safety Planning so far this year.

Langley – Vicki Wynns and Paul Quinn gave an update on their grant. The dental bus has been relocated to Marion County and Advent has graciously allowed the bus to be parked out on Route 200 near TimberRidge which helps cut down the travel time needed to reach clients. They have increased the time on the road from 3 days to 4-1/2 days a week now to service the community, would like to get it to 5 days a week. The schedule has increased from 192 last year to 292 this year. ER referrals are up due to consistent scheduling and they are staffed with 1 dentist, 2 assistants and 1 receptionist. They are now also doing x-rays and have access to the electronic health record system.

Projects Updates - AMP/Fans Updates

AMP

Collaboration & Partnership

- *CHIP Steering Committee*- discussed objectives and strategies for behavior changes and the build environment
- *United Way Health Vision Council meeting*

Smart Phone Application

- Continue to work with developer to enhance features. Working on plans to have app be stable and sustainable by Jan 2020 (year 3 of the app)
- *City of Ocala*- AMP Rangers

Multi-Media Engagement

- Weekly videos for pop up fitness
- Finalized videos with WIMS media
- Social media

Health Education Campaign

- Day of Giving at *YMCA*- trail mix station
- Community partner with *YMCA* for their Summer Weight Loss Challenge
- Met with DOH to discuss Diabetes Prevention Project for 2020 and employee walking challenge to start July 1
- Provide health education to parents and children with *Early Learning Coalition*- Success by 6 (100 children, caregivers and employees)
- Started summer programming with *Bellevue Santos Elementary* school- 75 students + 10 employees, 3 lessons per week x 6 weeks
- Started Train like an Astronaut summer program with kids at the *Marion County libraries*- Reddick (20 kids and caregivers, + 5 employees)
- *Hands of Mercy Everywhere (HOME)*- Healthy Lifestyles education program with teen moms

AMP Workplace Wellbeing

- Barrett Liner- step challenge with *Peterson & Smith*
- Continue to reach out to new workplaces
- Continue to provide programming and PES changes to existing workplaces

FANS

Elementary: Garden student and teacher surveys have been approved. We will start using them this year to collect garden knowledge and behavior changes. Cheri’s replacement, Ann Polk, starts 6/13. She and I will begin visiting schools the following week. Providing education at Bellevue Santos for summer school children.

Secondary: Kristi Dixon was hired for the Health Educator position. She was a former HOSA teacher and FANS sponsor at NMMS. Will be meeting with her in July to go over the school year. FANS club wrap up meeting: set agenda/events for next year.

Private Schools: Grace Christian School is on board for next school year. They will start with raised beds and FANS club. Groundbreaking on Aug 26th. Blessed Trinity greenhouse and FANS club will be ready for fall. Meeting with key teachers to set up a kickoff.

Community: CHIP Study

Beacon Point – Phase I renovations and abatement inspections are in process (Phase I includes Buildings 1, 3 & 4). Ann will be moved into Building 2 temporarily on July 1, 2019, and our goal is to move her into Building 1 by August 1 (after contractors complete abatement activities and renovations). Renovations for Buildings 3 & 4 will be completed by October 1, 2019 and ready for wrap-around treatment and life skills programs.

MCHD Build-Out - Michelle Partin is working on details for a hard bid and an updated diagram and should have something for the District next week to review.

Heart of Florida – Randy stated that they are awaiting biddable drawings from Michelle Partin at this time to begin renovations.

Ocala Community Center – City of Ocala is redoing an area out at the Charcoal Plant. The total project is estimated to be ~\$12.5M over 3 years and the city is putting in \$9M. It will be a community center with a gym and teaching kitchen. The city would like to come to the board meeting in July to present their project.

A **Motion** was made by Sam McConnell to approve the Grant Report, the **Motion** was seconded by Ken Marino. The **Motion** passed unanimously.

Investment Committee Update

We were down ~\$6M last month and are up ~\$8.1M so far this month. All investors are out - performing their benchmarks at this time.

A **Motion** was made by Sam McConnell to approve the Investment Report, the **Motion** was seconded by Ken Marino. The **Motion** passed unanimously.

Operations Committee Update

New Business

Sixth Amendment to the Lease - Revised Sixth Amendment provides that under Section 7 (a) of the lease the requirement to spend \$75,000,000 over five years for the defined Capex items has been met and we are now into the 4% Annual Net Revenue spend for the Capex items. Under 7(b) of the lease, \$25,775,813 has been spent out of \$150,000,000 required leaving \$124,224,187 to be spent on Facility Plan Improvements. It then calls for a minimum expenditure of \$80,000,000 at the main campus with the balance to be spent off campus or at TimberRidge. Advent Health did not want to specify the off-campus amount in case they need to spend more than \$80,000,000 on the main campus. The time for completing Main Campus expenditures is 12/31/2020. The time for completing the off campus spend is 1/1/2023. The Amendment is being presented to the board for approval.

A **Motion** was made by Ken Marino to approve the Sixth Amendment to the Lease as presented, the **Motion** was seconded by Randy Klein. The **Motion** passed unanimously.

MRHS/MCHD Employee Handbook – an employee handbook has been compiled for the District. A draft of the handbook is being presented for review, it has been reviewed by the HR lawyer. Shannon Kelly is to

be used for legal protocols only, all other policy issues/requests will go through Curt. After some discussion it was decided to make the following edit on page 18 in regard to how vacation is accrued:

“Full-time employees will accrue paid vacation at 1.25 days a month for the first year, thereafter according to the following schedule (annual totals should be rounded to the nearest whole day):”

A **Motion** was made by Randy Klein to approve the District Employee Handbook as presented and with the minor edit above. The **Motion** was seconded Larry Strack. The **Motion** passed unanimously with all in favor.

Bromund Vacation Payout – After some discussion with the HR lawyer Sam stated that Curt Bromunds’ request for vacation payout can be granted due to work related reasons. It is being recommended to take the “Motion to Table” for this request off the table and to grant a one-time only payment for 250 hours of vacation time.

A **Motion** was made by Randy Klein to take the **Motion** from the table from the April 29th board meeting. The **Motion** was seconded by Ram Vasudevan. Sam then moved to amend the **Motion** by stating, the Board of Trustees authorize for Curt Bromund a one-time-only payout of 250 hours of accumulated vacation time, the equivalent of \$19,127.50 as a needed extraordinary measure to ensure the Executive Director be present for the development of Beacon Point and the new build out of the MCHD/MRHS offices. This payment is permitted as a certain limited situation and is not available on an ongoing basis.

A **Motion** was made by Ram Vasudevan to accept the amended **Motion** as presented. The **Motion** was seconded Randy Klein. The **Motion** passed unanimously with all in favor.

A **Motion** was made by Ken Marino to approve the Operations Report as presented. The **Motion** was seconded by Ram Vasudevan. The **Motion** passed unanimously.

Old Business

None

Legal/Other

None

Adjournment

Rich Bianculli adjourned the meeting at 6:22 p.m.



Rich Bianculli, Chairman

MARION COUNTY HOSPITAL DISTRICT

Grant Committee Meeting Minutes

June 18, 2019

David Cope, Chairman

Call to Order

Rich Bianculli, in David Cope's physical absence, called the June 18, 2019 Grant Committee regular meeting of Marion County Hospital District to order at 12:46 p.m.

Public Comment (3 minutes)

None

Committee Members Present

Curt Bromund, Randy Klein, Rich Bianculli, Larry Strack

Committee Members Absent

None

Present by Phone

David Cope and Sam McConnell

District Attorneys Present

Joe Hanratty

Invocation

None

Others Present:

Dolly Dockham, Debbie Cooper, Heather Wyman,

Approval of Previous Minutes

- May 24, 2019

A **Motion** was made by Larry Strack to approve the minutes of May 24, 2019 as presented. The **Motion** was seconded by Curt Bromund. With no further discussion, the motion passed unanimously.

New Business

Beacon Point - Phase I renovations & abatement inspections are in process. Ann will be moved into Building 2 temporarily and goal is to begin services on July 1, 2019. Renovations are being done on buildings 3 and 4 also. Buildings 1, 3 and 4 are estimated to be complete by August 1, 2019.

AMP/Fans Updates – will be presented at board meeting.

Grants Cycle 4.0 – Kimberly's Place and Langley will present at the June board meeting. Boys and Girls Club are being monitored closely by Brandi. April Savarese stated that they were closing 2 summer camp locations at Dunnellon and Silver Spring Shores because of funding shortages.

Old Business

Heart of Florida – Randy stated that they are awaiting biddable drawings from Michelle Partin at this time to begin renovations, demolition has started.

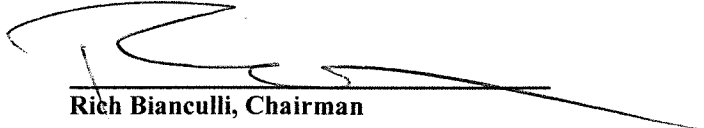
MCHD Build-Out – Michelle Partin is working on hard bids and should have something for the District next week to look at.

Legal/Other

None

Adjournment

There being no further business, David Cope adjourned the meeting at 1:00 pm.



Rich Bianculli, Chairman

MUNROE REGIONAL HEALTH SYSTEM MARION COUNTY HOSPITAL DISTRICT

Investment Committee Meeting Minutes

June 18, 2019

Richard Bianculli, Chairman

Call to Order

Rich Bianculli called the June 18, 2019 regular meeting of the Munroe Regional Health System and Marion County Hospital District Investment Committees to order at 12:04 p.m.

Public Comments (3 Minutes)

None

Trustees/Committee Members Present

Curt Bromund, Randy Klein, Rich Bianculli, Larry Strack

Committee Members Absent

None

Present by Phone

David Cope, Sam Mc Connell

District Attorneys Present

Joe Hanratty

Others Present

Dolly Dockham, Debbie Cooper, Heather Wyman

Approval of MRHS/MCHD Previous Minutes

- May 14, 2019

A **Motion** was made by Larry Strack to approve minutes of May 14, 2019, the **Motion** was seconded by Curt Bromund. The **Motion** passed unanimously.

New Business

We were down ~\$6M last month and are up ~ \$6M so far this month.

Old Business

None

Legal/Other

None

Adjournment

There being no further business, Rich Bianculli adjourned the meeting 12:06 pm.


Rich Bianculli, Chairman

**Munroe Regional Health System
Marion County Hospital District**

**Operations Committee Meeting Minutes
June 18, 2019
Sam McConnell, Chairman**

Call to Order

Rich Bianculli, in Sam McConnell's physical absence and by Sam McConnell's verbal request, called the June 18, 2019 regular meeting of the Munroe Regional Health System and Marion County Hospital District Operations Committees to order at 12:07 pm.

Public Comment (3 Minutes)

None

Committee Members Present

Curt Bromund, Rich Bianculli, Larry Strack, Randy Klein

Committee Members Absent

None

Present by Phone

David Cope, Sam McConnell

District Attorneys Present

Joe Hanratty

Others Present

Dolly Dockham, Debbie Cooper, Heather Wyman

Approval of Previous Minutes

- May 14, 2018

A **Motion** was made by Randy Klein to approve the minutes of May 14, 2019. The **Motion** was seconded by Larry Strack. The **Motion** passed unanimously.

New Business

Financials

Budget vs Actual, Balance Sheets, Cash Flow and Income Statements for Munroe Regional Health System and Marion County Hospital District – May Financials will be presented at the June board meeting for approval.

Budget and Strategic Plan 2019-2020 – Budget reviews for year 2020 will begin in July. Draft Budgets and Strategic Plan will be presented at the Operations meeting on July 23, 2019, will also be distributed before the meeting for the trustees to review.

MRHS/MCHD Employee Handbook – an employee handbook is being compiled for the District. A draft of the handbook is being presented for review, it has been reviewed by the HR lawyer. The following edits are being recommended and then the book will be presented to the full board for approval.

PTO - PTO balance on December 31st of each calendar year can be carried over to the following calendar year and must be used by December 31st of the following calendar year or the PTO will be lost and not paid.

Bereavement Leave – Full time Employees with more than 3 months’ service may take up to 3 days of paid bereavement leave upon the death of a member of their immediate family. Part time employees will be eligible for bereavement pay on a pro-rata schedule.

Old Business

Pension Plan Termination Update –A meeting was held with both AON Hewitt and Milliman and at the end of the meeting Gary Faber of AON Hewitt informed us that the Actuarial Valuations from 2013 to 2018 were flawed. According to Gary in 2013 when AON took over the administration of the plan the actuarial list they received had 110 people that they were told were not eligible and should be removed. The Operations side of AON removed these participants from the list however the actuarial side did not. We do not know the extent of this error and there are multiple issues that could occur.

Bromund Vacation Payout – After some discussion with the HR lawyer Sam stated that Curt Bromund’s request for vacation payout can be granted due to work related reasons. It was recommended to take the “Motion to Table” for this request off the table at the board meeting and to grant a one-time only payment for 250 hours of vacation time.

Legal/Other

Legal Claims – no change.

Sixth Amendment to the Lease - Revised Sixth Amendment provides that under Section 7 (a) of the lease the requirement to spend \$75,000,000 over five years for the defined Capx items has been met and we are now into the 4% Annual Net Revenue spend for the Capx items. Under 7(b) of the lease, \$25,775,813 has been spent out of \$150,000,000 required leaving \$124,224,187 to be spent on Facility Plan Improvements. It then calls for a minimum expenditure of \$80,000,000 at the main campus with the balance to be spent off campus or at Timberidge. Advent Health did not want to specify the off-campus amount in case they need to spend more than \$80,000,000 on the main campus. The time for completing Main Campus expenditures is 12/31/2020. The time for completing the off campus spend is 1/1/2023. The Amendment will be presented to the board for approval.

Adjournment

There being no further business, Rich Bianculli adjourned the meeting at 12:45 p.m.


Rich Bianculli, Chairman